

RESOURCING/ Additional Information



School of Computing

The School of Computing at Kent is a welcoming and supportive environment that has been recognised with a Bronze Athena SWAN award. We are a well-balanced, inclusive and diverse community that aims to further enhance our achievements and reputation in teaching, research and innovation.

The School is located on two impressive campuses at Canterbury and Medway. Both are safe, friendly, well-equipped and in desirable locations, with excellent schools and a wealth of cultural links and superb transport connections.

The Medway campus is home to the Computing, Business Information Technology and Computer Science for Health undergraduate programmes, as well as PhD degree programmes. Medway is a vibrant and modern campus just half an hour from London by train, located in one of the most historic areas in the country. Medway provides outstanding research, teaching, learning and leisure opportunities for 3000 students under a unique co-location concept shared by three universities. As well as award-winning buildings and brand new facilities, the campus encompasses the Historic Dockyard heritage area, launch site of Admiral Nelson's flagship HMS Victory which today provides a period backdrop for numerous films and television dramas such as *Call the Midwife* and *Sherlock Holmes*.

The Canterbury campus is home to Computer Science undergraduate, Master's and PhD degree programmes. The campus houses some 16,000 students across all disciplines, with 125 nationalities represented, and has a very cosmopolitan feel. Founded in 1965, it is the University's original site and is built on parkland overlooking the city centre with fast transport links to London and mainland Europe. The campus is self-contained and includes student accommodation, a library, sports centre, theatre, nightclub, cinema, places to eat and bars, shops and a medical centre.

Teaching:

Our undergraduate degrees offered at Medway all include the possibility of a year in industry between the second and final years. Our dedicated Placement Officers provide guidance throughout the whole process and support students while they are on their placements. Our students have an excellent record of employability. For full details of all our undergraduate degrees, see: <https://www.cs.kent.ac.uk/ug/degrees.html>

A wide range of taught MSc programmes are offered in Canterbury. These programmes offer flexibility in entry routes, content and format and are available full-time or part-time, with an optional industrial placement. Plans are in place to launch an MSc from the Medway Campus within the next few years, most probably relating to a Big Data or Data Science theme.

Research:

The School has internationally-recognised research in 5 broad research groups, full details of which are at: <https://www.cs.kent.ac.uk/research/index.html>



- Programming Languages and Systems
- Computer Security
- Computational Intelligence
- Data Science
- Computing Education

The REF 2014 ranked us in the top quartile of 89 UK Computing departments, coming 22nd for Research Power and 12th for Research Intensity, and we anticipate improving on this in the next REF. Research income in the school tripled in the year 2015/16. The School currently has some 45 research students across all its research groups.

Innovation and Enterprise:

The School's research has impact on the products, services and practice of the software industry, on the use of computing systems in a range of industrial and social sectors, and on the education and training of programmers in schools, Higher Education Institutions and business. We have research links with a number of larger enterprises, including Microsoft, IBM and Google. The School values the contributions of its staff towards innovation and enterprise.

Students are a key part of the School's engagement with industry. The Kent IT Consultancy (KITC), which provides IT consultancy for businesses across Kent, is staffed by students under the supervision of an experienced IT consultant. Since its inception in 2004, the KITC has generated more than £70k external income, as well as giving face to face IT consultancy experience to more than a hundred students.

As well as the KITC, student placements give the majority of undergraduate students in the School one year's experience in industry. Placements are in IT companies (such as Cisco, IBM, Intel and Accenture Technology Solutions), in large enterprises (including Eli Lilly, Morgan Stanley, and the NHS) as well in small to medium-sized enterprises in the region.

More details about the School can be found on our website: www.cs.kent.ac.uk

About the University of Kent

The University of Kent is a leading UK university producing world-class research, rated internationally excellent and leading the way in many fields of study. Our 20,000 students are based at campuses and centres in Canterbury, Medway, Athens, Brussels, Paris, Rome and Tonbridge.

With 97% of our research judged to be of international quality in the most recent Research Assessment Framework (REF2014), our students study with some of the most influential thinkers in the world. Universities UK recently named research from the University as one of the UK's 100 Best Breakthroughs of the last century for its significant impact on people's everyday lives.

We are renowned for our inspirational teaching. Awarded a gold rating, the highest, in the UK Government's Teaching Excellence Framework (TEF), we were presented with the Outstanding Support for Students award at the 2018 Times Higher Education (THE) Awards for the second year running.

Our graduates are equipped for a successful future allowing them to compete effectively in the global job market. More than 95% of graduates find a job or study opportunity within six months.

Known as the 'UK's European university', our international outlook is a major focus and we believe in our students developing a global perspective. Many of our courses provide opportunities to study or work abroad; we have partnerships with more than 400 universities worldwide and are the only UK university to have postgraduate centres in Athens, Brussels, Paris and Rome.

The University is a truly international community with over 40% of our academics coming from outside the UK and our students representing over 150 nationalities.

We are a major economic force in south east England, supporting innovation and enterprise. We are worth £0.9 billion to the economy of the south east and support more than 9,400 jobs in the region.

In March 2018, the Government and Health Education England (HEE) announced that the joint bid by the University of Kent and Canterbury Christ Church University for funded places to establish a medical school has been successful. The first intake of undergraduates to the Kent and Medway Medical School will be in September 2020.

We are proud to be part of Canterbury, Medway and the county of Kent and, through collaboration with partners, work to ensure our global ambitions have a positive impact on the region's academic, cultural, social and economic landscape.

Website: www.kent.ac.uk

Application Process:	<p>Applications must be made via the University's online application system. You will be required to fill in the main details section of the application form.</p> <p>If there is a requirement to upload your CV and a cover letter, your cover letter should clearly and explicitly address the requirements of the Person Specification and you should provide clear evidence and examples in your application which back-up any assertions you make in relation to each criterion. We recommend a maximum of 4 x A4 sides for this document.</p> <p>If there is a requirement to complete the Supporting Statements section of the application, you should provide clear evidence and examples demonstrating how you meet the criteria for the post.</p> <p>Copies of certificates for qualifications you have stated you have achieved in your application will be requested at offer stage; in particular, those that were deemed as essential for the post.</p> <p>Applications must be received by midnight on the closing date (unless otherwise stated) and unfortunately late applications cannot be accepted. If you are invited to attend an interview we will contact you by email confirming the arrangements. If you are not successful at the shortlist stage, we will also contact you by email to let you know.</p>
Feedback:	<p>Due to the large number of applications we receive, we are unable to provide feedback at shortlisting stage. We will provide feedback, if requested, following an interview.</p>
Test / Presentation:	<p>Many of the posts will involve a test, presentation or assessment day as part of the interview process. This could be in the form a clerical or IT test</p>

	<p>or a requirement to deliver a short presentation. Full details will be confirmed to you by email.</p>
Secondment Opportunity:	<p>Current University employees who wish to apply for this post on a secondment basis are most welcome.</p> <p>Please be aware that approval from your current line manager is required for an internal secondment to take place. Therefore, this approval should be sought at the earliest opportunity.</p> <p>Should you or your line manager wish to discuss the secondment opportunity in further detail please do not hesitate to contact Kim Kerr on k.kerr@kent.ac.uk</p> <p>For further information on our internal secondment policy please visit: https://www.kent.ac.uk/hr-staffinformation/documents/policies/internalsecondment/Internal%20Secondments%20-%20Policy%20and%20Procedure.pdf</p>
Job Share:	<p>Applications to job-share this post are welcomed. If you wish to apply on a job-share basis indicate this on your application and include:</p> <ul style="list-style-type: none"> ▪ If you are applying as part of a job-share team (please give name of sharer) or as an individual. ▪ The proportion of the job you would wish to work, expressed as a percentage. ▪ Whether you would be interested in the job on a full-time basis if a suitable sharer does not come forward.
Disability Confident Committed:	<p>The Two Ticks scheme has been replaced by the “disability confident” scheme.</p> <p>As users of the disability confident scheme, we guarantee to interview all disabled applicants who meet the essential criteria for our job vacancies.</p> <p>If you have a disability and require information regarding accessibility of our campus facilities please visit: http://www.disabledgo.com/en/org/university-of-kent</p>
Equality, Diversity and Inclusivity:	<p>All University staff are expected to be aware of, comply with, and support the University’s policies with regards to ensuring and promoting equality, diversity and inclusivity. Relevant training and development should be undertaken, as required.</p> <p>Further information about EDI is available from the University’s website at: http://www.kent.ac.uk/hr-equalityanddiversity/</p>
UK Visa and Immigration:	<p>The University of Kent is unable, under current immigration law, to employ candidates who are not eligible to live and work in the UK.</p> <p>For academic and research vacancies, or posts that require very specialist skills we can apply for a Certificate of Sponsorship (although there is no guarantee that this will be granted). This is on the basis that the criteria for such applications have been met.</p>

	<p>PLEASE NOTE - If you require/hold a visa to work in the UK, it is your responsibility to check the Home Office website to ensure that you understand the rules and the documentation required. It is also important to note that the rules concerning visas are changed and/or amended regularly.</p> <p>The Home Office website is: https://www.gov.uk/government/organisations/uk-visas-and-immigration</p>
Salary Scale:	<p>Employees receive an increment annually until the top of the scale is reached. In addition, there is normally a nationally agreed annual cost of living salary increase.</p> <p>For new employees to the University, the first spine point of the grade is usually offered, unless otherwise agreed. The scale (ie top and bottom spine points) appears on the advert and the Job Description.</p> <p>Successful internal candidates on the same grade will transfer on their current spine point and the annual increment will not be affected. For those moving to a higher grade, the first spine point of the new grade will be offered, unless otherwise agreed.</p>
Annual Leave:	<p>The annual leave entitlement is 25 days, plus 8 public holidays and 5 additional days for full-time staff, 5 of the additional days are taken between Christmas and New Year when the University closes. Part-time receive a pro-rata entitlement.</p>
Probation:	<p>The Probation Scheme at the University of Kent is a 4-stage process over 6 months.</p>
Pension:	<p>You will be contractually enrolled to become a member of SAUL (Superannuation Arrangements of the University of London) – a defined benefit pension scheme.</p> <p>Staff enter the Career Averaged Related Earnings (CARE) section. CARE benefits are based upon salary earned each year increased to retirement.</p> <p>Members of SAUL will pay 6% of basic salary. The University contributes a sum equal to 16% of salary.</p> <p>If you elect to opt out of the pension scheme as soon as you join, you may be auto enrolled immediately. You may also be auto enrolled on our re-enrolment date which is every three years. Please see the link below for more information on auto enrolment: https://www.kent.ac.uk/human-resources/pensions/auto-enrolment.html</p> <p>For further information, please visit: http://www.kent.ac.uk/human-resources/pensions/SAUL-home.html or www.saul.org.uk</p>
Work Life Balance:	<p>The University recognises that staff have responsibilities and interests that have to be balanced with working life. It is the University's aim to create a well-managed, flexible working environment that supports staff and their families, promotes welfare, maintains working practices and provides a</p>

	<p>productive balance between work and life outside work. Operational needs must be taken into account, but managers are encouraged to be innovative in organising their team and respond positively to requests to alter working patterns to enable staff to fulfil more effectively their professional and personal commitments.</p>
Childcare:	<p>Oaks Day Nursery (Canterbury Campus): The Oaks Nursery based at the Canterbury Campus is an excellent benefit for staff and a great asset to the University. Places are offered on a first come first served basis and baby places are particularly limited so staff may wish to make contact as soon as their pregnancy is confirmed. For more information: http://oaksnurserykent.co.uk/</p> <p>Medway Campus: There is no University run day nursery at the Medway Campus, however the closest nursery to the campus is run by Busy Bees. For more information: http://www.busybeeschildcare.co.uk/nursery/chatham</p> <p>In October 2018 the Government launched a new Tax-Free Childcare scheme; new members of staff may now be able to get tax-free childcare paying up to £500 every 3 months (£2,000 per year) for each child to help with childcare costs. See https://www.gov.uk/help-with-childcare-costs/tax-free-childcare for further information.</p>
Nursery Salary Exchange Scheme:	<p>Nursery Salary Exchange Scheme Workplace Nurseries are childcare facilities provided by an employer and which are offered to employees, through a tax efficient salary sacrifice scheme. The Workplace Nursery Salary Exchange Scheme (for users of the Oaks Nursery on Canterbury Campus) enables eligible staff to opt to receive a lower salary – a salary exchange – in return for the University paying an equivalent amount of his/her nursery fees, via an amendment to contract. This arrangement means staff agree to receive a lower amount of gross pay and in return will be provided with free (or part thereof) workplace nursery places.</p>
Travel Expenses and Relocation:	<p>Travel Expenses Travel between an employee's home and their normal place of employment (as specified in the contract of employment) is private travel and will not be reimbursed by the University. Employees who spend time working at home but otherwise have a place of work at a University location must also treat travel to and from that location as a private journey. Employees whose contract of employment specifies that their place of work is their home address, but occasionally visit a University location, may treat the travel as a business journey. This should be taken into consideration before accepting the role and salary on offer.</p> <p>Relocation To support our aim to attract excellent people to Kent, the University offers comprehensive and flexible assistance to those looking to relocate. Relocation expenses can be made available for those who have to move to the vicinity of a University Campus to a post, which is tenable for two or more years, and a Grade 7 or above.</p>